

# John Carroll High School

## Parent Volunteer Decision Sheet 2008-2009



"One of the wonderful facets of John Carroll is the parent involvement and participation. As we approach a new school year, I would like to know in what areas of service you would be most interested in participating."

-Jennifer Trefelner  
Director, Office of Institutional Advancement

Please complete the following form, marking areas of interest, and return it to John Carroll by August 20th.

Please mark an 'X' in the boxes next to desired categories:

### School Mailings:

- Help label, stuff, and seal envelopes for mailings throughout the year; opportunities are sent via email throughout the year.

### Alumni Tent @ The Homecoming Football Game (Friday, November 7, 2008- Kickoff @ 7pm):

- Bring food/drinks to the Development Office the week of the game
- Set up (5pm) and take down (10pm) the tents, tables, and chairs
- Help serve food at the game (6-10pm)
- Donate supplies (plates, forks, napkins, etc.)

### St. Anastasia/JCHS Christmas Tree & Wreath Sale (Thursday, December 4 - Sunday, December 7, 2008):

Work at the festival (selling trees, chain sawing tree bases, work pre-sales and checkout)

*Circle desired work time.*

- Friday (3-6pm or 6-8:30pm)
- Saturday (8:30-11:30am, or 11:30-2:30pm, or 2:30-6:30pm)
- Sunday (8:30-11:30am, 11:30-2:30pm, 2:30-6:30pm)

### 300 Club Dinner, Dance, & Auction (Friday, February 6, 2009):

JCHS's largest fundraiser: a dinner, dance, live & silent auctions

Serve on a Committee:

- Advertising: sell ads for the Gala's program
- Decorating: acquire decorations, set up, take down
- Auction: acquire auction items
- Basket: assemble and decorate the auction baskets
  
- Decorate for the event on Thursday, February 5, 2009
- Work at the Gala on Friday, February 6, 2009
- Host a gift gathering party. Invite family and friends for a party and ask them to bring a basket or gift to be auctioned off at the gala. We would like a minimum of five gift gathering parties this year.
- Donate a complete basket (approx. \$100 value) for the event (worth 5 hours). I will donate \_\_\_\_\_ completed baskets.

### John Carroll 5K Race (March 2009):

- Set up for the event
- Work at the event (registration, supervise the course, finish line, beverage/food stations, awards presentation)
- Clean up after the event
- Donate supplies (plates, forks, napkins, etc.)
- Donate food (fruit, bagels, donuts, etc.) or drinks (water juice, Gatorade, etc.)

### JCHS Annual Golf Tournament @ Gator Trace Country Club (April 25, 2009):

- Acquire door prizes (gift certificates, sports accessories, golf items, etc.)
- Acquire raffle prizes (gift baskets, golf bags, golf clubs, jewelry, etc.)
- Work at the event (sign in table, drink station, selling raffle or 50/50 tickets)
- Set up for the tournament and help break down after the tournament

### Volunteer in the Cafeteria (Daily from 11:15am - 1:00pm):

For more information, contact Mrs. Daige at ext. 129

- Help prepare food from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_ day (Mon, Tues, Wed, Thurs, Fri)
- I would like to sell lunches on \_\_\_\_\_ (Mon, Tues, Wed, Thurs, Fri)  
\_\_\_\_\_ Every week      \_\_\_\_\_ Every other week      \_\_\_\_\_ Once a month



## Parents' Guild

Parent volunteer organization that raises funds in order to host Project Graduation. Contact President Diane Hanna for more information (772) 398-6311 or edugator1983@yahoo.com.

- Bake or buy refreshments for Back to School Night (August 27, 2009- deliver to Development Office)
- Set up/serve refreshments at Back to School Night (6-9pm)
- Bake or buy refreshments for Open House (November 2, 2008- deliver to Development Office)
- Set up/serve refreshments at Open House (1-4pm)
- Bake or buy refreshments for Junior Ring Ceremony (January 28, 2009- deliver to Development Office)
- Set up/serve refreshments for Junior Ring Ceremony (10:00-12:00)
- Bake or buy refreshments for Freshman Orientation (February 22, 2009- deliver to Development Office)
- Set up/serve refreshments for Freshman Orientation (1-4pm)
- Work at the Mets Game Fundraiser (selling food in the concession stands during a Spring Training game) date TBA
- Work at the Top 10% Celebration (April 27, 2009 @ 7:00pm)
- Decorate and set up the Parish Hall for Baccalaureate Reception (May 18, 2008 @ 4pm)
- Serve refreshments and clean up for the Baccalaureate Reception (8:30pm)
- Set up/decorate for Project Graduation (May 20, 2009, Gator Trace @ 4pm)
- Work at Project Graduation (10:30pm-4am)
- Acquire donations to be used as gifts for students at Project Graduation

## Athletic Department

Please contact the Athletic Department or a coach to volunteer.

## Theatre Department

Please contact Patti Zalnosi at (772) 464-5200 for volunteer opportunities.

### Student Information (Please print legibly!):

Student's name: \_\_\_\_\_ Home phone #: \_\_\_\_\_

Mother/Guardian's name: \_\_\_\_\_ Father/Guardian's name: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

Cell phone #: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

Please complete and mail to:  
John Carroll High School Development Office  
3402 Delaware Avenue  
Fort Pierce, FL 34947

\* Each parent is responsible for completing his or her own service hours and reporting them to the school by calling or submitting them online. If you have any questions, please contact Jennifer Trefelner either by phone (772) 464-5200, or via email (Alumni@JohnCarrollHigh.com). Thank you for your support!

\* Food, Drink & Supply Values:  
24 Package of Drinks = 1/2 hour ; Batch of food = 1 hour ; Pack of napkins, utensils and plates = 1 hour

\* If you pay for your son's or daughter's tuition twice a year, you are required to complete 5 service hours per year; if you pay tuition monthly, you must do 10 service hours per year. It is required that 5 of the volunteer hours be completed the first semester of school. If you pay your student's tuition in full, you are not required to do service hours, although we strongly encourage you to get involved.

\* *You are responsible for reporting your service hours to the Development Office via email, website, or telephone. Coaches and Club Sponsors will not be responsible for submitting your hours to the Development Office.*