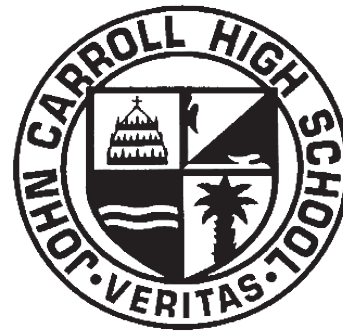


John Carroll High School

Parent Volunteer Decision Sheet

2009-2010

Please complete the following form, marking areas of interest, and return it to John Carroll by August 19th.



Please mark an 'X' in the boxes next to desired categories:

SPECIAL EVENT SUPPORT

Homecoming Football Game Celebration (Friday, October 9, 2009):

- Bring food/drinks to the Office of Institutional Advancement the week of the game
- Set up (5pm) and take down (10pm) the tents, tables, and chairs
- Help serve food at the game (6-10pm)
- Donate supplies (plates, forks, napkins, etc.)

St. Anastasia/JCHS Christmas Tree & Wreath Sale (Thursday- Saturday, December 3-5, 2009)

Work at the festival (selling trees, chain sawing tree bases, work pre-sales and checkout)

- Thursday, December 3, 2009 (set up)
- Friday, December 4, 2009
- Saturday, December 5, 2009

300 Club Dinner, Dance, & Auction (Friday, February 5, 2010):

- Serve as a Co-Chairman for the event
Serve on one of the following committees:
- Advertising: sell ads for the Gala's program
- Decorating: acquire decorations, set up, take down
- Auction: acquire auction items
- Basket: assemble and decorate the auction baskets
Help as needed to:
- Decorate for the event on Thursday, February 4, 2010
- Work at the Gala by selling 50/50 tickets, being a live auction spotter, helping at check-out, etc
- Host a gift-gathering party. Invite family/ friends for a party and ask them to bring a basket or gift to be auctioned off at the gala.
- Donate a complete basket (approx. \$100 value) for the event (worth 5 hours). I will donate _____ completed baskets.

JCHS Annual Golf Tournament @ Gator Trace Country Club (Saturday, April 17, 2010):

- Acquire door prizes (gift certificates, sports accessories, golf items, etc.)
- Acquire raffle prizes (gift baskets, golf bags, golf clubs, jewelry, etc.)
- Work at the event (sign-in table, drink station, selling raffle or 50/50 tickets)
- Set up for the tournament and help break down after the tournament

John Carroll 5K Race (TBD):

- Set up for the event
- Work at the event (registration, supervise the course, finish line, beverage/food stations, awards presentation)
- Clean up after the event
- Donate supplies (plates, forks, napkins, etc.)
- Donate food (fruit, bagels, donuts, etc.) or drinks (water juice, Gatorade, etc.)

OFFICE/ CLERICAL SUPPORT

School Mailings

Help label, stuff, and seal envelopes for mailings throughout the year; opportunities are sent via email throughout the year.

Assist in front office, Office of I.A., Athletic Office, Library, etc

Make photocopies, assist with paperwork, coordinate volunteers, etc

Maintain school scrapbooks

Organize, crop, mat, and place articles and photos into scrapbooks (supplies are provided)

CAFETERIA HELP

Help sell lunch to students and staff (11:15am - 1:00pm):

I would like to sell lunches on _____ (Mon, Tues, Wed, Thurs, Fri)

_____ Every week _____ Every other week _____ Once a month

Help prepare food from _____ to _____ on _____ day (Mon, Tues, Wed, Thurs, Fri)

Help sell snacks after school (2:30-3:00 pm)



PARENTS' GUILD/ HOMEROOM PARENT/ PARENT- TEACHER ORGANIZATION

NEW THIS YEAR! EACH HOMEROOM WILL HAVE A PARENT REPRESENTATIVE AS A MEMBER OF THE PARENTS' GUILD (SIMILAR TO A P.T.O) TO HELP WITH EVENTS AND PROJECTS!

- Be an officer in the Parents' Guild
- Be a homeroom representative for homeroom: _____
- Help plan, coordinate, communicate, provide refreshments, volunteer during, or assist with events such as Back to School Night, certain school masses, visits from dignitaries, Open House, Freshman Orientation, Top 10% Celebration, Junior Ring Ceremony, Baccalaureate Mass Reception, Project Graduation, etc

ATHLETIC DEPARTMENT

- Sports Team Helper/ Supporter**

Provide refreshments, supplies, work at games, assist in smaller fundraisers, etc for _____ sport(s)

CLUB/ CLASS SUPPORTER

- Help with a club or Freshman, Sophomore, Junior, Senior Class events (chaperoning trips, scrapbooking, providing refreshments, setting up for events, etc):

Please specify which clubs/ class: _____

SHARING YOUR PROFESSION

- Be a guest speaker in your area of expertise: _____
- Offer your services at an event (EMT at 5K, Photographer at Gala, etc): _____

- Donate item/ service/ gift certificate in your field (Restaurant gift certificate, donate equipment,

HANDS-ON HELPERS

- Help with the building on the JCHS Habitat for Humanity home
- Help with "school beautification" projects/ days
- Transport items for events (loading and unloading art, auction items, etc)

OTHER WAYS YOU WOULD LIKE TO CONTRIBUTE BY VOLUNTEERING

- Please list your ideas or suggestions: _____

Student Information (Please print legibly!):

Student's name: _____ Home phone #: _____

Mother/Guardian's name: _____ Father/Guardian's name: _____

Email address: _____ Email address: _____

Cell phone #: _____ Cell phone #: _____

*If you pay for your son's or daughter's tuition twice a year, you are required to complete 5 service hours per year; if you pay tuition monthly, you must do 10 service hours per year. It is required that 5 of the volunteer hours be completed the first semester of school. If you pay your student's tuition in full, you are not required to do service hours, although we strongly encourage you to get involved.

*You are responsible for reporting your service hours via email (alumni@johnncarrollhigh.com), note (Attn: Jennifer Trefelner), or online to the Office of Institutional Advancement.